

## **LONG TERM CARE COORDINATING COUNCIL (LTCCC)**

*Guiding the development of an integrated network of home, community-based, and institutional long term care services for older adults and adults with disabilities*

- The LTCCC is an advisory body to the Mayor's Office. The LTCCC oversees all implementation activities and system improvements identified in the Living with Dignity Strategic Plan.
- The LTCCC evaluates all issues related to long term care (LTC) and supportive services, including how different service delivery systems interact. It makes recommendations about how to improve service coordination and system interaction.
- The LTCCC is now part of The SCAN Foundation's Community of Constituents initiative, building a statewide movement to transform the system of care so that all Californians can age with dignity, choice and independence. The SCAN Foundation's Community of Constituents website is: <http://www.thescanfoundation.org/community-of-constituents>.

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DATE: THURSDAY, July 10, 2014

TIME: 1:00 p.m. to 3:00 p.m.

\*\*\*\*\* LOCATION: LATINO/HISPANIC CONFERENCE ROOM \*\*\*\*\*

**SF PUBLIC LIBRARY – MAIN BRANCH – CIVIC CENTER**

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### **AGENDA**

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|-------|--------------------------------------|--|-----------|
| I.    | <u>WELCOME &amp; INTRODUCTIONS</u>   |  | 1:00 p.m. |
|       |                                      | Welcome to Melissa McGee, the new LTCCC Facilitator  |           |
| II.   | <u>ROLL CALL – ATTENDANCE</u>        |  | 1:02 p.m. |
| III.  | <u>ACTION</u>                        | Approval of minutes of Long Term Care Coordinating Council (LTCCC) meeting of June 12, 2014  | 1:05 p.m. |
| IV.   | <u>UPDATES</u>                       | <ul style="list-style-type: none"><li>• General Announcements and Updates</li><li>• LTCCC Workgroups</li></ul>   |           |
| V.    | <u>PRESENTATION &amp; DISCUSSION</u> | Expanding the LTCCC Steering Committee   | 1:20 p.m. |
|       |                                      | <ul style="list-style-type: none"><li>• Cindy Kauffman &amp; Traci Dobronravova</li></ul>  |           |
| VI.   | <u>PRESENTATION &amp; DISCUSSION</u> | Strengthening the Long Term Care Coordinating Council: Consulting Work Supported In Part by SCAN Foundation  | 1:30 p.m. |
|       |                                      | <ol style="list-style-type: none"><li>1. <i>External/Internal scans</i></li><li>2. <i>Communications strategy:</i><ol style="list-style-type: none"><li>a. <i>Town Hall meetings</i></li><li>b. <i>Constituents event</i></li><li>c. <i>Social media</i></li><li>d. <i>LTCCC Web page redesign</i></li></ol></li><li>3. <i>Sustainability plan</i></li></ol> <ul style="list-style-type: none"><li>• Anne Hinton</li><li>• Consultants: (1) Rick Crane; &amp; (2) Senior &amp; Disability Action</li></ul> |           |
| VII.  | <u>PRESENTATION &amp; ACTION</u>     | Review of Proposed LTCCC Communications Plan for 2014-2015   | 2:00 p.m. |
|       |                                      | <ul style="list-style-type: none"><li>• Jennifer Walsh and Ken Hornby</li></ul>  |           |
| VIII. | <u>PRESENTATION</u>                  | Report on City Budget for FY 2014-2015   | 2:15 p.m. |
|       |                                      | <ul style="list-style-type: none"><li>• Anne Hinton, DAAS</li><li>• Noelle Simmons, HSA</li><li>• Jenny Louie, DPH</li></ul>   |           |
| IX.   | <u>ADJOURN</u>                       |  | 3:00 p.m. |

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**NEXT MEETING: Thursday, September 11, 2014**

## ACCESSIBLE MEETING POLICY

**American Sign Language** interpreters will be available upon request. Every effort will be made to accommodate requests to make a **sound enhancement** system available at the meeting, to provide **meeting materials in alternative formats** and/or provide a reader, and to provide simultaneous translation in Spanish, Chinese and/or Russian during the meeting. For these requests, please contact La Shaun Williams at the Department of Aging and Adult Services at (415) 355-3509, at least 72 hours before the meeting. Late requests will be honored if possible. **The conference room is wheelchair accessible.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

**The Long Term Care Coordinating Council generally meets at 1 South Van Ness Avenue, on the second floor, in the Atrium Conference Room. This building is at the intersection of Market Street and South Van Ness Avenue.** The Council may also meet at alternate accessible meeting spaces in the immediate vicinity if necessary. The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The conference room is wheelchair accessible.**

## KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact [Adele Destro](mailto:Adele.Destro@sfgov.org) by mail to [Interim](mailto:Interim.Administrator@sfgov.org) Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact: Bill Haskell, Department of Aging and Adult Services, 1650 Mission Street, 5<sup>th</sup> Floor, San Francisco, CA 94103, Office: (415) 355-6782, Fax: (415) 355-6785, E-mail: [bill.Haskell@sfgov.org](mailto:bill.Haskell@sfgov.org).

## LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317 and website [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

## SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.