

LTCCC Finance & Policy Workgroup Meeting Notes

Wednesday, November 18, 2015

Present: Dan Kaplan (chair), Michael Wylie, Catherine Omalev, Anne Quaintance, Suzanne Simberg, Susie Smith
DAAS: Melissa McGee

Update on Focus Groups –

Catherine updated the group on the focus group project. The target dates for the focus groups are 12/2 – 12/16. They are currently working on setting up specifics, including dates, times, and locations of each group. All focus groups will be conducted at the providers' site.

Richmond Senior Center and 30th Street will need translators, and that is in process. ILRC had a question regarding involvement of individuals with developmentally disabilities. It was decided by the group that ILRC would make the decision of individuals appropriate for the focus group.

Demographic Report –

Suzanne presented an update of the demographic report. Suzanne will write up the compiled information as a memo, which will also be a short report to the LTCCC.

The goal will be to present at February LTCCC meeting.

Methodology used to gather this data will be included in the report.

Once Suzanne has completed, she will send to all on this group for review and approval. Once approved by this group, it will be presented to the full LTCCC as a completed report.

Discussion of Possible Survey –

Dan opened discussion on whether the group wants to include a larger survey as part of the project, and whether the group wants to do this as part of contract.

There was discussion around what are we trying to answer in the survey. Suggestions included the same items that will be asked in the focus groups. These include: what do they need; do they get it now; and if you did need a particular service, how would you get those needs met. It would need to be determined what we want to learn from a survey. The group decided to table this at this time, and conduct the focus groups. There will be preliminary results from the focus groups in mid-January. At that time (likely the January meeting), the group will further discuss the option of the larger survey.

Next meeting:

Wednesday, December 16, 2015, 2:00 - 3:30pm

1650 Mission Street, 3rd floor, Policy room