

Palliative Care workgroup meeting notes  
September 2, 2016

Present: David Zwicky, Terry Hill, Bill Verducci, Donnie Nelson, Ramona Davies, Anne Kinderman, Eric Weiss, Megory Anderson, Rachel Main, Jeff Newman, Rebecca Sudore  
Via phone: Redwing Keyssar, Donna Odiero, Anne Hughes  
DAAS: Melissa McGee

**Updated mission statement –**

The mission and vision process has been moving forward following the task force plans and recommendations. At these monthly meetings, attendance has included different folks based on schedules and availability. This is a good time to regroup and prioritize activities over the next year or 2. There is currently an opportunity to work with Monique Parrish to develop this idea further through funds from the Stupski Foundation. In addition there are still funds available for website development. There was discussion on the 3 different versions of the mission statement, including to whom it is aimed and intention. The group decided on:

**The mission of the San Francisco Palliative Care workgroup is to improve the care of seriously ill San Franciscans.**

If there is a need for a more expansive statement, then we can do that as needed for grants and other possible needs.

The vision of the PC workgroup is to expand access to and the understanding of palliative care in SF, and there are 2 ingredients in this work; palliative care and advanced care planning.

The vision piece should not be contingent on tasks or strategies.

A vision statement is aspirational and an end point of where you want to be.

Anne Kinderman, Anne Hughes, and Redwing Keyssar have volunteered to do some wordsmithing on last vision statement (version 3).

(Note: The documents used in discussion on mission and vision statements are attached.)

**Prioritization exercise –**

There was group discussion on the priorities over the next 1-2 years.

Suggestions noted are:

- Speakers' bureau
- Resource directory – what is currently available? Medical / caregiver / transportation
- Strategic outreach plan
- Gap analysis

There was much discussion on a suggestion to divide and conquer and address the identified priorities in smaller groups.

The group agreed to a suggestion to break into 2 groups; one addressing gap analysis and resource directory and one addressing outreach and speakers bureau. The smaller groups can set the priorities and bring to larger group. Monique can assist in keeping the smaller groups on task.

A quick straw poll indicates interest about even between 2 groups. A suggestion is to split the next meeting into a segment for the smaller groups and then the full group for report out and discussion of work of small groups. It is also likely that the smaller groups will have to meet more than with the large group.

**Next steps –**

As noted above, this will be the framework moving forward. The next meeting will be planning around these 2 smaller groups; suggesting that the next meeting be 2/3 time with smaller group meetings and 1/3 time with larger group report back.

On the workgroup e-list, all will be offered the opportunity to pick one group or the other by September 23. The e-mail will indicate that these are the general goals / priorities over the next year, and if interested, sign up for a group.

**Announcements –**

“Death Week SF”; sponsored by IDEO will be held October 24-30. This involves open conversations around death and dying. (information attached) Brad Wolfe will be at this meeting next month.