<h1 align="center">FINANCE & POLICY MINUTES</h1>
<p align="center">Wed, November 16th 11-12:30pm</p>

Present: Mark Burns, Margy Baran, Mike Wylie, Dan Kaplan, Melissa McGee, Martha Peterson, Benson Nadell
Staff: Valerie Coleman

UPDATES:
- Margie report back on innovative programs she got via Anne Hinton conversation (didn't happen)

TOPICS:
SUPPORTING LTC³ POLICY AGENDA FOR 16/7:
- Skip – was Anne's item, wait until she can be at the meeting.

SUPPORTING LTC³ BUDGET PROCESS FOR 17/8:

Time Frame:
Dan Kaplan handed out budget process timeline (include with minutes).

Discussion:
HSA has grown a lot over the last couple years due to various revenue sources but growth will most likely not happen this year, or moving forward. Up to this point, (re: budget priorities) there hasn't been a great reach out to the community. The LTCCC work happening in the next couple of months ideally will help this.

RE: the Dignity Fund (DF), a lot of pre-work going on now, a plan for community needs assessment, work completed, and the long-term use of the money 2018-2019. To what extent does the LTCCC inform the early use of the Dignity Fund dollars before the DF (before council is up and running) and add-back funding. The group should be up and running by February 2017.

LTCCC is always at the back end of the process, instead of getting ahead of the budget process – when it feels like it's "too late" and decisions have already been made. Members would like to develop a process of working in conjunction with HSA. There was discussion about the anticipated deficit of the general fund in the coming years, because of assumed set-asides, such as the Dignity Fund. Also, the failure of Prop K, which was intended to fund $150 million at DISH and MTA; the need is still there so how does money move around the city to compensate for that loss?

Discussion around ways we (the F&P workgroup) might structure a process that could inform the asks of DAAS, HSA, the Mayor's office, and also inform the Dignity Fund process.

Dignity Fund overview:
- Big question – what do we do this year?
- Oversight Advisory Committee (OAC) of the Dignity Fund will have representation from different groups with the idea that the members will bring the timing/advocacy info (from LTCCC) into the OAC.
- At recent DF meeting, discussed Shireen's vision for DAAS, various topics (about population needs, etc.) and then formed 3 groups – budget, implementation, and membership.
- Budget: discussion started about getting it out in the spring, what to spend the $6mill on.
  - Important to understand where the budget is now: such as last years' add-backs, Shireen's initial ideas & priorities, what the population needs/funding currently is, etc.

- o The goal is getting the money out as soon as possible.
- o Martha clarified that any money not spent will be carried forward.
- o Need a very specific process for assessing success and outcomes.
- o Also 3% supposed to fund innovation and 3% for neighborhood based applications.
- o Policy Recommendations could also be thinking about innovative services/approaches (with that 3% set aside in mind).

Back to F&P workgroup:
- What is the role this workgroup and what can we do to add value to the LTCCC, their recommendations, allowing them to hit the ground running?
- Perhaps take in the workgroup recommendations, assess and offer everyone (DF, BOS, DAAS, HSA) what the priorities should be and how they can be met.
- Also, recommendation that the group start from current funding list.

The LTC³ F&P Project to Describe "The System/Service Map":

This group could support the process of the council:
- Can off an intellectual background on these priorities, which won't be ready this year but hopefully included next year.
- Currently the LTCCC is too focused on individual budget asks (specific topics based on workgroups or members' agencies) without having a framework that allows a coordinated body to prioritize.
- One approach might be to come up with a set of principles which can create the framework, such as: Be better informed, consider size of ask (if realistic considering other asks, available resources, or identified need), de-duplication of funding source, establish a timeline, etc.

What information do the workgroups need?
- Add back history (on topic, need, issue, or relevant policy)
- DAAS department asks (received and not)
- Available pools of funding
- Needs: the workgroup, the DAAS needs assessment, various reports and other task force groups
- Can describe the budget in more detail over the last few years – what's in the OOA & DAAS budgets, here's how its changed over time, expected growth, etc.

Last year, there was no consistency in the budget asks – weren't informed about previous add-backs, analysis about gaps and assets, etc.

Moving forward, this group should look at the 1st year of DF spending and add-backs, as a first place to start.

Can also consider the funding needs based on whether it can be funded through DF and those that are not.

A goal would be to develop budget asks with recommendations that include potential funding sources, both locally, state or federally. Essentially trying to improve the Jan-May budget process.

RE: the add-back process, could include a request to BOS for future funding (either one-time or as a baseline stream) and ideally could avoid this process if more involved in the front end of the budget process.

Next Steps: it's clear the group wants to develop a full-blown service map, and while we're not going to get this done for the budget cycle this year, will start by focusing on DAAS budget and by next budget year, will have a system in place.