

LONG TERM CARE COORDINATING COUNCIL

Guiding the development of an integrated network of home, community-based, and institutional services for older adults and adults with disabilities

TO: Interested Individuals
FROM: Long Term Care Coordinating Council (LTCCC) Nominating Committee
DATE: June 2, 2017
RE: **REQUEST FOR NOMINATIONS**
Nominations procedure for appointment of members to fill LTCCC vacancies

ACCEPTING APPLICATIONS UNTIL POSITIONS ARE FILLED.

There are currently 3 vacancies on the LTCCC in the following membership categories:

- **Consumers and Advocates: Adults with Disabilities (1)**
 - **Health Systems & Hospitals (1)**
 - **At Large (1)**
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You are invited to make a nomination to fill one of these vacancies on the Long Term Care Coordinating Council (LTCCC). You may nominate yourself or someone else.

BACKGROUND:

In November 2004, Mayor Gavin Newsom appointed the LTCCC as an advisory body to the Office of the Mayor to provide advice and policy guidance on all aspects of long term care in San Francisco. The LTCCC is charged to: (1) advise, implement, and monitor community-based long-term care strategic planning; and (2) facilitate the improved coordination of home, community-based, and institutional long term care services in San Francisco.

The mission of the LTCCC is to guide the development of an integrated network of home, community-based and institutional long term services and supports so they assure dignity, independence, and choice for the older adults (60+ years of age), adults with disabilities of all ages (18+ years of age), and informal caregivers who need assistance and require care or support.

The LTCCC usually meets on the second Thursday of each month from 1 to 3 PM. Most meetings take place at 1 South Van Ness Avenue in the Atrium Conference Room on the 2nd Floor. This building is located is at the intersection of Van Ness and Market Streets.

The LTCCC is composed of 40 membership slots. This includes representatives of: 16 service providers; 16 consumer and advocacy organizations, and labor; and 8 representatives of City and County departments. The Mayor originally appointed 31 of the 40 membership slots. The additional 9 slots are represented by City and County departments including: Human Services, Aging and Adult Services, Public Health (2), Office of Disability, Housing, Housing Authority, and the Municipal Railway.

PRIORITY FOR RESIDENCY IN SAN FRANCISCO:

- Please be aware that the Mayor's Office places a high priority for nominees who are residents of the City and County of San Francisco.

- If a nominee is uniquely qualified to serve in a particular slot on the LTCCC, and no other equally qualified individuals can fill that slot who are San Francisco residents, the Mayor's Office may consider the nominee who is not a San Francisco resident.

REQUIREMENTS FOR LTCCC MEMBERSHIP:

MEETING ATTENDANCE: All LTCCC members are expected to attend 11 LTCCC meetings annually. At a minimum, all members must attend 8 meetings a year. No one can replace an appointed member at any meeting. A roll call will be held at each meeting, which will identify by name those LTCCC members present and absent.

WORKGROUP PARTICIPATION: Involvement in at least one workgroup is mandatory for all LTCCC members during each calendar year.

- o This could include any workgroup created by the LTCCC that is either: (1) actively involved in strategy or policy development, as identified in the annual LTCCC Policy Agenda; or (2) involved in spin-off projects and other issues being tracked, as identified in the annual LTCCC Policy Agenda.
- o This could also include any standing committee of the LTCCC, such as the Steering Committee or the Nominating Committee.
- o This could also include any body or council working in collaboration with the LTCCC (such as the HIV Health Services Planning Council).

NOMINATIONS PROCEDURE AND APPOINTMENT TIMELINE:

- The LTCCC Nominations Committee will review all nominations and propose candidates for consideration for each vacancy at a LTCCC meeting.
 - The selection of one candidate to fill each vacancy will be made by the LTCCC at the following meeting.
 - After the selection of nominated candidates by the LTCCC, the nominations will be submitted to the Mayor's Office for consideration and final appointment.
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MEMBERSHIP CATEGORIES AND SLOTS

LONG TERM CARE COORDINATING COUNCIL	Number of slots for each category
I. SERVICE PROVIDERS	(16 TOTAL)
• Well Elder Service Providers	3
• Long-Term Care and Supportive Service Providers	5
• Health Systems and Hospitals	2
• HIV/AIDS Services/Systems	2
• Developmental Disabilities Services/Systems	1
• Behavioral Health Services/Systems	1
• Other Disability Services/Systems	1
• At Large	1
II. CONSUMERS AND ADVOCATES	(16 TOTAL)
• Consumers: Adults with Disabilities	5
• Consumers and Caregivers: Older Adults	5
• Consumer Advocates/Organizations	3
• Labor	2
• Transitional Age Youth	1
III. CITY AND COUNTY DEPARTMENTS	(8 TOTAL)
• Department of Human Services Department head or an executive staff member with policy influence	1
• Department of Aging and Adult Services Department head or an executive staff member with policy influence	1
• Department of Public Health Department head or an executive staff member with policy influence	2
• Mayor’s Office on Disability Department head or an executive staff member with policy influence	1
• Mayor’s Office of Housing Department head or an executive staff member with policy influence	1
• Department of Homelessness & Supportive Housing Department head or an executive staff member with policy influence	1
• Municipal Transit Authority Department head or an executive staff member with policy influence	1

TOTAL

40

SAN FRANCISCO LONG TERM CARE COORDINATING COUNCIL
Membership Categories & Members (June 2017)

Service Provider Organizations			
Well Elder Service Providers <ul style="list-style-type: none"> • Valorie Villela - 30th Street Senior Services • Traci Dobronravova (CO-CHAIR) – Jewish Family & Children’s Services • Patty Clement-Cihak – Catholic Charities <i>pending</i> Health Systems and Hospitals <ul style="list-style-type: none"> • Austin Ord – Sutter Health • <i>Empty</i> 		Long-Term Care & Supportive Service Providers <ul style="list-style-type: none"> • Mark Burns – Homebridge • Kelly Dearman - IHSS Public Authority • Akiko Takeshita - Asian Pacific Islander Legal Outreach • Eileen Kunz - On Lok Lifeways & PACE • Laura Liesem – Institute on Aging <i>pending</i> 	
HIV/AIDS Services/Systems <ul style="list-style-type: none"> • Bill Hirsh - AIDS Legal Referral Panel & Community Alliance of Disability Advocates • Vince Crisostomo – SF AIDS Foundation 		Developmental Disabilities Services/Systems <ul style="list-style-type: none"> • Amie Haltman-Carson - Toolworks 	
Behavioral Health Services/Systems <ul style="list-style-type: none"> • Bernadette Navarro-Simeon - Progress Foundation 		Other Disability Services/Systems <ul style="list-style-type: none"> • Anne Quaintance (CO-CHAIR) - Meals on Wheels 	
Consumers and Advocates			
Consumers & Advocates: Adults with Disabilities		Consumers & Caregivers: Older Adults	
<ul style="list-style-type: none"> • Jennifer Walsh • Jessica Lehman - Senior & Disability Action • <i>Empty</i> 	<ul style="list-style-type: none"> • Ana Ayala, Project Open Hand • Victoria Tedder - ILRC SF 	<ul style="list-style-type: none"> • Marlene Hunn • Margy Baran 	<ul style="list-style-type: none"> • Sandy Mori • Marie Jobling – Community Living Campaign • Ramona Davies
Transition Age Youth <ul style="list-style-type: none"> • Jacy Cohen - The Arc San Francisco 			
At Large <ul style="list-style-type: none"> • <i>Empty</i> Housing <ul style="list-style-type: none"> • Samantha Hogg - Mercy Housing Labor <ul style="list-style-type: none"> • Tom Ryan - San Francisco Labor Council 		Consumer Advocates/Organizations <ul style="list-style-type: none"> • Cathy Davis - Bayview Hunters Point Adult Day Health • Benson Nadell - Family Service Agency of San Francisco & Long Term Care Ombudsman • Cathy Spensley – Family Service Agency 	
City and County Departments			
<ul style="list-style-type: none"> • Human Services Agency - Dan Kaplan • Dept of Aging and Adult Services - Shireen McSpadden • Dept of Public Health (two slots) - Mivic Hirose - Kelly Hiramoto 		<ul style="list-style-type: none"> • Mayor’s Office on Disability - Joanna Fraguli • Mayor’s Office of Housing - Anne Romero • Dept of Homelessness & Supportive Housing - Margot Antonetty • Municipal Transit Authority - Kristen Mazur 	

LONG TERM CARE COORDINATING COUNCIL (LTCCC)

Guiding the development of an integrated system of home, community-based, and institutional services for older adults and adults with disabilities

NOMINATION FORM – FOR MEMBERSHIP

Name of Nominator: _____

Name of Person Nominated: _____

Membership Categories: _____ **Consumers & Advocates:** Adults with Disabilities
 _____ **Health Systems & Hospitals**
 _____ **At Large**

Do you live in San Francisco? If so, what neighborhood? _____

Organization of Person Nominated, if applicable: _____

Telephone of Nominee: _____

E-mail of Nominee: _____

Demographic Information Related to Nominee

Male: _____ Female: _____

Supervisorial District: _____

Age: _____ (optional)

Race/Ethnicity: _____ (optional)

Disability Status: _____ (optional)

Relevant Experience and Interest: Please explain the nominee’s experience and interest in becoming a member of the LTCCC (no more than one paragraph please).

APPLICATIONS ARE ACCEPTED UNTIL SEATS ARE FILLED.

If you would like to nominate someone, or yourself, to fill any of the vacant LTCCC membership categories, please fill out this nomination form and: (1) e-mail (Valerie.j.coleman@sfgov.org) or (2) mail it to the attention of:

Valerie Coleman
c/o Department of Aging and Adult Services
1650 Mission Street, 5th Floor, San Francisco, CA 94103