

Palliative Care Committee Minutes

Thursday, June 1st, 2:00 – 3:30pm

1650 Mission Street, 5th floor, Golden Gate room

Present: Shireen McSpadden, Christine Ritchie, Kelly Dearman, Jeff Newman, Megory Anderson, Judy Long, Anne Kinderman, Jolene Scarella, George Kellar
(Phone) David Zwicky, Torrie Fields, Dawn Gross, Terry Hill, Rebecca Sudore

DAAS Staff: Valerie Coleman

Introductions.

UPDATE: LTCCC & work groups.

Valerie gave an update on the next LTCCC meeting, which will include a presentation “Senior Center Renaissance” on Thursday, June 8th from 1-3pm at 1 S. Van Ness Ave, 2nd floor, Atrium Conference room. Can also find past meeting information and future meeting information on the website: www.ltcccsf.org

UPDATE: Post-Acute Care task force

(not covered, will discuss at next month’s meeting)

UPDATE: Executive Committee

Christine Ritchie gave an update: have decided on 3 members, Kelly Dearman, Redwing Keyssar, and Jeff Newman. The group will work more on the structural details and bring that back. Will help move forward the strategic direction, hopefully this group will help assess the direction and drive the work moving forward.

TO-DO: Please send Valerie an email about areas that you are especially passionate about or if you have expertise in any areas – will be helpful for the Executive Committee in developing the long-term agenda as well as the work with (Re)Imagine.

UPDATE: Project Leader Role: will be a part-time contractor position, would like some feedback from the members about the roles and responsibilities for this position. Great news that Stupski has agreed to fund this position for 6-12months, depending roles and consultant salary.

COMMENTS: currently organized so that (Re)Imagine is prioritized – is that what this group wants? Suggested that the redraft make the (Re)Imagine event planning less of a priority in the job description. Develop job to include/prioritize more of the working groups’ strategy and future efforts. Also currently listed as a lot of event planning but really looking for someone with more strategic planning experience – perhaps its two roles? Or the (Re)Imagine piece could be a minor role serving as a liaison between the Palliative Care workgroup and the (Re)Imagine team. Important that the liaison/role be able to find the opportunities within the (Re)Imagine event to plug the Pal Care work/group in a meaningful way that’s aligned with values, not just implementing the event. Many more community based events to get this work/topic out to the community.

Also, a comment that it would be great to have something in writing to start doing outreach within the member’s network. Also an opportunity to reach out to members to ask them how to best achieve these goals for the event and how are we going to be able to do that.

Identify the workgroups goals in the coming year so that we can better define the job description, perhaps even having it at the top – even if the position can’t cover it all, it sets it up from the beginning about the

direction and long-term goals. Hope is the leverage the (Re)Imagine event by planning now, so that we can use those connections and momentum to help shape the work of this workgroup. The project lead needs to be working group centric, the (Re)Imagine is secondary and that facilitation really needs to be a more administrative.

Email follow-ups/notes:

- **BJ Miller:** there are ~ 3 full time jobs in here! the gathering sponsors, website/marketing/coms, managing the event itself.... i worry for this person's sanity.
- **Edward Chow:** Great you are able to get staff. I would suggest that the candidate also have the sensitivity to the various cultures and ethnicities that needs to understand palliative care. Best wishes.

TO-DO: please review job description and if you know anyone who would be good for this, please let us know. Christine & Shireen will revise and re-share it.

UPDATES: Gaps Analysis & Resource Directory

Christine Ritchie will send an abstract of Gaps Analysis plan – it's currently being done in Portland and is currently in the data crunching in the quantitative and the analysis for the qualitative piece.

Resource Directory would take a large amount of resources for a couple reasons – everything changes (resources, contacts, providers, etc.) and would want to have it on a more interactive directory. Discovered that part of the Stupski plan is to develop a resource directory, which is great. So they will take the lead on it but will include members of the working group to help oversee it. Stupski is bringing on a project manager to help develop, beginning with a business case which will help ensure the longevity of the information and platform.

UPDATES: Outreach & Speakers Bureau

(Re)Imagine partnership: Christine gave an update, the Palliative Care's focus on underserved populations was very well received. A new team member, Jeannie Blaustein who was a great facilitator and mediator - she has a background and an interest that is relevant. More of an inclusion of cultural sensitivity, increased diversity, curiosity, and an openness to learning and listening to workgroup members. Also felt like a coming together around the values. A very positive meeting overall.

However, the structure of the SF event or the date still haven't been finalized.

Should be thinking about who we want to outreach to and how can we reach them – other outreach strategies/tools are effective, what should we be thinking about with regards to follow-up (Megory Anderson will lead). How can we provide meaningful opportunities in locations/events that will actually work for our target communities – for example, even the (Re)Imagine events should be scattered around the city.

NEXT STEPS: At next meeting we'll begin discussing outreach for (Re)Imagine.

ANNOUNCEMENTS:

- DAAS + Interfaith Council will be hosting an interfaith event, Monday October 16th from 8:30 till about 12pm
- An upcoming grief camp, Camp Erin for kids, free in August

Next meeting date: **Friday July 7th, 2017 2-3:30pm**
1650 Mission Street, 5th floor, Golden Gate room