

**Long-Term Care Coordinating Council
Budget Proposal Process Overview (2018-2019)**

Rules of Process

- Each workgroup may submit **two** recommendations and should identify priority if submitting more than one proposal;
- Proposals must answer all questions in the budget proposal template;
- Proposals must be created by workgroup/may not be submitted by an individual; and
- Final LTCCC budget recommendations will be limited to four proposals.

Timeline

Date	Action
Sept 14 th	LTCCC Meeting – Budget proposal template and process presented to LTCCC
Nov 11 th	Deadline for workgroups to submit budget proposals to LTCCC Finance & Policy workgroup
Nov 15 th	LTCCC Finance & Policy workgroup review proposals and identify any additional information needed
Nov 17 th	Any questions identified by LTCCC Finance & Policy workgroup emailed to workgroup(s)
Nov 30 th	Deadline for any responses to LTCCC Finance & Policy workgroup questions due
Dec 7 th	Compiled budget proposals shared via email with LTCCC (including any additional information provided)
Dec 14 th	LTCCC Meeting – Deliberation on budget proposals and finalization of budget recommendations
TBD	LTCCC budget recommendations fact sheet and talking points shared via email with LTCCC