

LONG TERM CARE COORDINATING COUNCIL (LTCCC) Minutes

Guiding the development of an integrated network of home, community-based, and institutional long term care services for older adults and adults with disabilities.

www.ltccsf.org

DATE: THURSDAY, DECEMBER 14TH, 2017 **TIME:** 1:00 p.m. to 3:00 p.m.

LOCATION: 1 SOUTH VAN NESS AVENUE / MARKET
2ND FLOOR, ATRIUM CONFERENCE ROOM

- Present:** Akiko Takeshita, Amie Haltman-Carson, Anne Romero, Anne Quaintance, Austin Ord, Benson Nadell, Bernadette Navarro-Simeon, Bill Hirsh, Cathy Spensley, Dan Kaplan, Eileen Kunz, Jacy Cohen, Jennifer Walsh, Jessica Lehman, Joanna Fraguli, Kelly Dearman, Kelly Hiramoto, Laura Liesem, Margaret Baran, Mark Burns, Michael Blecker, Mivic Hirose, Marie Jobling, Patty Clement-Cihak, Ruth Zaltsmann, Samantha Hogg, Shireen McSpadden, Traci Dobronravova, Victoria Tedder,
- Absent:** Ana Ayala, Cathy Davis, Jesus Guillen, Kristen Mazur, Margot Antonetty, Marlene Hunn, Ramona Davies, Sandy Mori, Tom Ryan, Valorie Villela, Vince Crisostomo
- Guests:** Melissa McGee, Vellore Adithi, Mike Wylie, Teresa Palmer, Cindy Kauffman, LaNay Eastman

AGENDA

WELCOME

ROLL CALL, MINUTES & INTRODUCTIONS

- November minutes were approved

Moment of Silence in honor of the passing of Mayor Ed Lee.

UPDATE: handed out demographic survey developed by the Department on the Status of Women to capture the diversity of San Francisco commissions and boards.

UPDATE: Dignity Fund

Melissa McGee provided an update on the Dignity Fund, including:

- **Community needs assessment survey closed December 8.** RDA is tabulating all surveys, but rough estimate is about 1300 total surveys – about 950 on-line, 200 paper, and 150 phone. RDA is now entering the paper surveys and tabulating demographics. Then will complete analysis of the results.
- DAAS is working closely with RDA to finalize the equity analysis methodology.
- **January 22nd Oversight Advisory Committee (OAC) meeting** will be a presentation on the population survey;
- **February 12th OAC meeting** will be 2 separate presentations on the community research findings and the equity analysis findings. I encourage all interested to attend.
- **Focus groups** are happening now, and about half of the 30 scheduled groups have completed thus far.

- **RE: the OAC dropbox:** will soon be moving that to the new HSA / DAAS website. I will send notification when that happens, but likely early January.
- **RFP updates:** 2 contracts approved at December commission.
 - Supportive Services and Service Connection for Veterans a to Swords to Plowshares.
 - Caregiver Support / Respite Care to Family Caregiver Alliance.
 - Community Services will go to January Commission.
 - Lighthouse for the Blind and Visually Impaired – AWD
 - Bayview Hunter’s Point Multipurpose Senior Services
 - Community Living Campaign
 - Curry Senior Center
 - North and South of Market Adult Day Health DBA
 - Self-Help for the Elderly
 - SteppingStone
 - Swords to Plowshares
 - Nutrition and Supportive Services will go to January commission.
 - Project Open Hand
 - Technology and Support at Home will go to February commission.
 - Curry Senior Center
 - Legal Life Planning for LGBT and Health-Related Law to review panel this week and then the March commission.

The next OAC meeting is Monday, January 22, 3-5pm at DAAS (1650 Mission St, 5th floor, Golden Gate Conference room). Open to the public. Thank you to your reps – Ramona, who is the OAC chair, and Margy and Jessica for their service.

Member questions: Was some questions/concerns about housing subsidies dollars that were one time funded/add-backs.

ACTION: New SCAN Grant

Mark Burns discussed new SCAN grant scope of work and determining member’s interest in supporting the application. Scope of work was handed out, Mark will fill out application tomorrow for due date.

Motion raised and seconded, members voted to renew grant.

ACTION: Nomination Recommendations, LTCCC Co-Chair

Traci introduced discussion that at last meeting, was discussion about Traci stepping down in the new year and that the steering committee had one nomination (Shireen McSpadden) and no other recommendations were submitted, either to steering or Valerie.

Motion raised and seconded, Shireen is new LTCCC co-chair.

ACTION: Budget Proposals

Dan Kaplan reminded the council of the work that the Finance & Policy (F&P) workgroup, in addition to the larger council, has been doing about the annual budget proposal process. Handed

out two proposals submitted by the Housing Workgroup, as well as the follow-up questions, that were submitted as part of the F&P process.

Jessica, chair of Housing workgroup, gave an update on the housing proposals including providing an overview on the need of these proposals (a housing subsidy and legal defense funding), the impact, and the other organizations/efforts that are supporting both of these efforts. Was discussion about ways to make the proposal more impactful such as comparing the costs of residents being homeless vs keeping them in their homes, linking legal support with a more direct effect, like keeping people in their homes, and the impact on residents living in residential care facilities or skilled nursing facilities.

Bill, member of HIV & Aging workgroup, gave a quick overview on the three proposals submitted to council yesterday.

Dan is asking the LTCCC to decide whether members want to change the budget policy proposal process and wait until next month to vote, or to vote now on proposals that were submitted in time and followed the proposal process.

Member discussion: reminder of why LTCCC was aiming for an earlier budget process timeline, primarily to provide members with clear asks and advocacy priorities to visit Board of Supervisors by December thru January, being able to reach department heads as they're developing budgets, possibly influence the Mayor's Office, and not just focusing on the limited add-back funding. If we do decide to push it back this year, need to be willing to really commit to the timeline next year – there were a number of challenges members expressed about having budget asks so late into the year.

**Motion to put off budget packet decision until the January meeting for one time only.
Members voted approval.**

Motion to accept 3 additional proposals and an extension to other workgroups as next Monday, December 18th.

All proposals were handed out and are available on the LTCCC website.

ANNOUNCEMENTS:

Meeting adjourned.

Next Meeting: Thursday, January 11th, 2018 1:00 – 3:00pm

NOTE: Temporary Location Change, 170 Otis, 1st floor Born Auditorium