

***San Francisco Long Term Care  
Coordinating Council Retreat  
Hall of Flowers County Fair Building, Golden Gate Park  
June 14, 2018 | 12:00 P.M. – 4:30 P.M.***

***San Francisco Long Term Care Coordinating Council (LTCCC) Retreat Objectives:***

- Review LTCCC Strategic Elements
- Identify LTCCC Priorities Framework
- Select and Identify Focus of LTCC Priorities
- Summarize Next Steps

**12:00**      ***Welcome/Lunch***

- Introductions and Agenda Review
- Strategic Planning Paradox

**12:30**      ***Review LTCCC Revised Draft Strategic Elements (Handout)***

- Mission, vision, values
- Core functions

**1:00**      ***Identify LTCCC Priorities Framework***

- Big-picture approach (e.g., priorities reflect LTCCC core principles of a coordinated long-term care system: consumer-directed; continuous quality improvement; efficient, cost-effective, growth-oriented) vs. small-picture approach (e.g., issue-specific priorities)

**1:30**      ***BREAK***

**1:45**      ***Conduct Environmental Scan and Identify LTCCC Priorities (Using Selected Framework)***

- Conduct LTCCC Strengths, Weaknesses, Opportunities, Threat (SWOT) Analysis
- Complete LTCCC Context Map
- Select LTCCC priorities (three)

**2:30**      ***Break into Small Workgroups: Develop Focus of Selected LTCCC Priorities***

- Workgroups to discuss priority areas in the context of LTCCC policy role:
  - Gaps and barriers
  - What needs improvement?
  - What needs expansion?
  - Opportunities (opportunities to leverage existing and/or new initiatives)
- Workgroups to create a summarizing statement of focus for assigned priority area

**3:30**      ***BREAK***

**3:45**      ***Small Workgroup Report Outs***

- Workgroups present their priority area summarizing statement of focus

**4:00**      ***Wrap-Up & Next Steps***

- Summarize retreat work
- Identify next steps to build on retreat outcomes—to meet LTCCC Mission and move closer to LTCCC vision

**4:30**      ***Meeting Adjourned***